**Registration Form**

NOTE: To avoid delays in registration, please read the entire form carefully. Please submit your filled Registration Form (doc.), Final Abstract (pdf.), and Payment Proof to **icgda@chairmen.org**.

**Participant Information**

\*Compulsory items for author (NOT Listener)

Note: Please do enter the information in the textbox, and do not delete any textbox.

|  |
| --- |
| \* Abstract ID:  |
| \* Abstract Title:  |
| \* Authors:  |
| **\***Registrant Name:  | Male□ Female□ |
| \*Prefix: Professor/ Associate Professor/ Assistant Professor/ Lecturer/ Ph.D. Candidate/ Postgraduate/ etc... | A clear photo |
| \*Affiliation: |
| \*Research Area: |
| \*Valid Shipping Information: **(Important! Chinese if needed.)** |
| \*Country:  | \*State/Province:  | \*City: |
| \*Tel.:  | Mobile: |
| \*E-mail:  | Student ID Number:  |
| **The participant’s name:** (Very important! The certificate for participant will be under this name) |
| \*The Presentation Terms: Onsite Presentation ☐ Online Presentation ☐ |
| \*Invoice Title (Usually refer to the name of whom to reimburse the registration fee, such as the university name, company name): **发票抬头：****统一社会信用代码：** **明细内容（只能择一）： 如“会议费”、“会务费”、“会议服务费”、“会议注册费”****电子发票/纸质发票（只能择一）** |

**Conference Fees**

|  |  |  |  |
| --- | --- | --- | --- |
| **Registration Categories** | **Early Bird Payment Until:****January 15, 2024** | **Normal Rates After:****January 15, 2024** | **Authors in France enjoy** |
| Author (Regular) | 550USD | 580USD | 480USD |
| Author (Student/committees) | 520USD | 550USD |
| Presenter (Regular) | 400USD | 420USD | 320USD |
| Presenter (Student/committees) | 380USD | 400USD |
| Delegate (Regular) | 300USD | 320USD | 220USD |
| Delegate (Student/committees) | 280USD | 300USD |
| Additional Paper(s) | 350USD |
| Additional Page (up to 10) | USD50/One Page |
| Tour | 120USD |
| **Total** |  |  |

**NOTE:**

\* Author: To make a presentation of the paper which will be published by the proceedings.

\* Presenter: To make a presentation on the conference without any paper publishing.

\* Delegate: Participating in the conference only without neither presentation nor paper publication.

\* Student fee is ONLY applicable for students who are the FIRST authors and attached their student' ID card copy when register.

\* All conference attendees must register. Personal badges will be provided to identify registered participants.

**Payment Terms**

1. Paying Method

**Link:** [**https://confsys.iconf.org/online-payment/897438777**](https://confsys.iconf.org/online-payment/897438777)**, Please fill out the below table:**

|  |  |
| --- | --- |
| **Email Address of the Payment:** | **Confirmation Number:** |
| **Enter the Total Amount You Paid:**  |

1. PayPal (30 USD of handling fee)

**PayPal Account:** **pay@academic.net****.** **Please fill out the below table:**

|  |  |  |
| --- | --- | --- |
| **Name** | **PayPal Email** | **Transaction Number** |
|  |  |  |

**Note:**

\*Payment by Method 1 is priority to accept.

\*Registration can only be secured and confirmed when payment is received.

**\*To avoid delays in registration, please read the entire form carefully. You may submit the following documents to icgda@chairmen.org.**

1. Registration Form (doc.), File naming: Paper ID-reg---Example: RA001-reg

2. Final Presentation Abstract (doc. or pdf.), File naming: Paper ID- submitting date ---Example: RA001-3.10

3. Payment Proof of applicable registration fee File naming: Paper ID-payment---Example: RA001-payment

1. **Registration Cancellation Policy:**

If the participants request cancellation and refund due to personal reasons, the following refund policy applies.

● 60 days ahead of the conference: 70% of payment refund

● 30-60 days ahead of the conference: 50% of payment refund

● Within 30 days ahead of the conference: no refund

Cancellation and refund request must be made formally via email. No shows will not be refunded. The organizing committees is not responsible for problems beyond our control such as weather conditions, campus conditions, travel difficulties, visa problems, health issues, etc.

\* The organizing committees reserves the right to change the dates and place of the conference due to force majeure.

\* The losses thus incurred from the force majeure events shall not be liabled and refunds policy shall not apply as well.

1. **Security Precautions:**

Paris can be regarded as a safe city with a low rate of violent crime. However, pick pocketing and purse or cell-phone snatching do occur in the vicinity of train and bus stations, airports and in some public parks. Please be vigilante. For the safety of your and others' personal and property, participants are required to wear name card, and those accompanying must wear the attendance card as well. Please keep the attendance card well. The conference leader onsite has the right to stop those without the attendance card from entering the meeting room. Please note that the Organizing Committee will not accept liability for any kind of damage, losses or injuries occurring to persons or personal belongings during the conference. Be sure to organise suitable travel and health insurance. (Please note that costs for travel, accommodation and insurances are not included in the registration fees.)

**Organizing Committee of ICGDA 2024**

[**http://www.icgda.org/**](http://www.icgda.org/)